



SAINT ELEANOR
CATHOLIC CHURCH

Thank you for volunteering to serve at St. Eleanor. We appreciate your time and your efforts to help us maintain a safe environment at our parish. All volunteers who may have occasional contact with youth, such as ambassadors, lectors, extraordinary ministers, musicians, and St. Vincent de Paul, are required to submit copies of the following items **PRIOR** to beginning their service:

1. _____ **PA State Police Background Check.** Valid for 5 years.
<https://epatch.state.pa.us/Home.jsp>
2. _____ **Child Abuse History Check.** Valid for 5 years.
<https://www.compass.state.pa.us/cwis/public/home> For your 1st time in the system, you must create an individual account. You will then be prompted to create a keystone ID, which will serve as your username.
3. _____ **PA Disclosure Statement:** If you have lived in PA for the past 10 years, review and sign the attached form (a trusted adult can sign as your witness).
<https://childyouthprotection.org/docs/disclosure%20statement%20volunteers.pdf>

**If you have *not* lived in PA for the past 10 years continuously, you are required to submit to an FBI fingerprint check. You can get information about how to obtain this and where to go to get yourself fingerprinted at <https://uenroll.identogo.com/> When you register online, you'll need a code, which is 1KG6ZJ for volunteers.

4. _____ **Mandated Reporter Acknowledgment:** The following form acknowledges your agreement to report any suspected child abuse and that you've read the attached brochure: https://childyouthprotection.org/docs/MRT_English-Without-Printer-Marks.pdf This document gives you tips on how to spot abuse and what it means to be a Mandated Reporter. This attached form needs to be signed and submitted only once: <https://www.steleanor.com/component/fileman/file/documents/Mandated-Reporter-Acknowledgement-ADoP.pdf?routed=1&container=fileman-files>

Please contact Kathleen Aaron in the parish office with any questions or if you need any assistance in gathering your documentation.

610.489.1647

kaaron@steleanor.com